

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOT1078110

Date Posted: 08/26/13

POSITION NO: 242804

Closing Date: 09/09/13

CLASS CODE: 4150

POSITION TITLE: Heavy Equipment Operator

DEPARTMENT NAME: Division of Transportation - Department of Roads

DEPARTMENT NO: 107 WORKSITE LOCATION: Shiprock, NM

WORKS DAYS/HOURS: POSITION TYPE: GRADE: R61A

Days: Varies

Permanent: ☒

SALARY:

Hours: Varies

Temporary: ☐

Duration: \$ 29,390.40 Per Annum

Part-Time: ☐

No. of Hrs/Wk: 40 \$ 14.13 Per Hour

DUTIES AND RESPONSIBILITIES:

Operate the following heavy equipment: Motor Grader (M/H Series), Scrapers, Loaders, Backhoes, Dozers, Compactors, Water Trucks, and dump/snow plow. Maintain earth road by blading, reshaping and re-crowning road levels and performing routine heavy maintenance services on FET completed routes; Excavation of earthen borrow pits, dikes and site locations, diversion structures, cattle guards, culverts and minor fence repairs on the right of way's; assist the mobilization crew to haul and unload of equipment to and from worksite locations; Assist on "special projects" (including FET graveling projects, culvert replacement, site and road preparation signage erection) routine maintenance in efficient and safe manner in accordance to the IAM-82 25 CFR 170, road maintenance manual. Implementation of Quality Assurance and control assessment of roadway to ensure correct built up roadway, size of culverts, erosion control and drainage studies; assist in : cleaning culverts, cattle guards, debris removal, part and supply pick ups and assurance of rehabilitation of roadway including: road shape, crown, ditch line cuts, culvert installation and the ability to work with different stabilizers. Reports documentation of all work accomplished: total miles, bladed, fuel and equipment usage and data entry; may work irregular hours in remote, long distance travel, exposure to fumes, noise and vapors. Perform minor preventive maintenance, changing cutting edges on equipment to ensure proper wear of blades and rippers; ensure proper fluid checks, tire pressure and movement of attachments for lubrication; report and documentation of all wear and tear on equipment and submit to mechanic for preventive maintenance; coordinate and collaborate with the Equipment Mechanic, Fleet Coordinator, Supervisors, Safety Officer and Dept. Manager in all major maintenance requests, parts, supplies and fuel needs.

QUALIFICATION REQUIREMENTS:

Education and Training:

High school diploma or GED

Experience:

and one (1) year of progressively responsible heavy equipment operation, general construction and maintenance experience.

(In order to receive full credit for education, certification, or licensure, transcript copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Hazmat certificate, Hazwoper certificate and/or heavy equipment training. Work requires extended period exposed to weather extremes, chemicals and fumes as well as lifting (100 pounds), climbing, stooping, bending and working in confined spaces or at heights over 40 feet; driving vehicles under all types of weather and road conditions.

License/Certification Requirements:

Must possess a valid state Commercial Driver's License (CDL), Class A; other certifications may be required depending on assignment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99